

Carolina Hernandez

LinkedIn: [Carolina Hernandez](#) | Email: Chernandez260@ucmerced.edu | Cell: (559) 393-5382 | Merced, CA

Objective: As a diligent and cooperative individual, I want to contribute to a progressive workplace experience with the ultimate goal of providing quality service for all.

Education

University of California, Merced
B. A. Psychology – Cumulative GPA: 3.8

Merced, CA
May 2022

Professional Experience

Office of Financial Aid – Student Assistant September 2018 – Present

- Managed a daily queue of 100-400 student requests in timely and organized manner
- Increased coworker connectivity by hosting weekly meetings to discuss workplace improvements and to maximize team bonding exercises
- Designed *New Student Training Manual* over a course of a year to improve training protocol of new student hires
- Engaged in multiple hiring committees as a selected student representative of University of California Merced community by the Director of Financial Aid and Scholarships
- Analyzed social media marketing trends to improve student engagement on all social platforms

Leadership Experience

SHAARP Lab – Research Assistant January 2020 – Present

- Review over 800 articles in 4 different meta-analysis alongside Graduate students
- Spearheaded an independent meta-analysis with other students in applied theory-based research on health related and preventive behavior
- Selected as team leader to train, assist, and welcome new student research assistants into our lab

Psi Chi & Psychology Club – Vice President of Community Liaison August 2021 – Present

- Conducted outreach and coordination with local organizations for volunteer opportunities
- Ensured the progress of professional development of our club members through internal and external workshops
- Hosted 1:1 consultation with members seeking help with resumes, networking, and professional prospects

Global Medical Training- Medical Assistant January 2019 - January 2021

- Assisted in fundraiser events to raise over \$2000 for donated supplies
- Participated in volunteer event: Flew to Panama as part of the club to provide free medical and dental care for 200+ people
- Operated in small collaborative groups of 5 with a doctor to aid patients' verbiage quickly and effectively

Mercy Hospital - Inpatient Program February 2019 - May 2019

- Volunteer a minimum of 3 hours weekly at hospital
- Facilitate flow of information between patients and inpatient unit staff through effective communication
- Assist staff with provision of clinical care, running errands, assisting with transportation of patients and welcoming patients and family

American Red Cross Club - Vice President of Internal Affairs January 2019 - March 2020

- Delegated tasks to each member of my team to facilitate equal workflow to reach our goals in a timely manner
- Participated in volunteer events such as Rely for Life and Saving Lives
- Collaborated with Red Cross Nationals, Office of Student Involvement to host an event that would certify 108 students in CPR, First Aid, and AED

Skills & Interests

Technical: Proficient in Microsoft Office, Endnote, Medley, Google Drive, OnBase, Banner

Awards: Chancellor's Honor List 2018-2020, Dean's Honors List 2018-2020